

From: _____

Name: _____

I.D Number: _____

Address: _____

Email: _____

Phone: _____

Re: **Employment Declaration for a Recipient of Postdoctoral Scholarship, Year** _____

I, the undersigned, _____ will attend a postdoctoral training program during academic year _____ and I hereby declare that:

- I am not given financial remuneration in exchange for a work inside or outside the university.
- I do not have other sources of income for my living (including advanced study fund, pension from the army, etc.)
- I am employed **at the University of Haifa** in _____ percent position.
Number of weekly **hours**, Semester **A**: _____ Semester **B** _____*
- I am employed **outside the University of Haifa** in _____ percent position.
Number of weekly **hours**, Semester **A**: _____ Semester **B** _____*

*** Please enclose a formal document from your employer, which is evidencing the above declaration. Requests for exceptional employment shall not be reviewed without supporting documents.**

Should any change occur in relation to my employment position or income¹, as denoted above, it is my obligation to notify the Graduate Studies Authority immediately.

Signature

Date

¹ The University of Haifa Postdoctoral Regulations establish that a postdoctoral student receiving a full scholarship must dedicate most of his/her time and effort to research. In general, the postdoctoral scholarship recipient will not engage during this period in any additional job outside the institution. Notwithstanding the aforesaid, the postdoctoral student is allowed to be employed by the University, for teaching positions that shall not exceed 10 weekly teaching hours, provided that it does not significantly affect the post-doctoral training. Authorization for further employment shall be granted by the Graduate Studies Authority, after consultation with the supervisor and the Faculty Dean. As well, the postdoctoral student could be employed by an institution other than the University of Haifa or by the University of Haifa, in a non-teaching position, upon approval of the Rector, after consultation with the Dean of Graduate Studies, provided that the extent of the position does not exceed 15 weekly hours, and that it does not significantly affect the post-doctoral training. Additional employment shall be paid and taxable legally, whether by withholding tax or by other means. If the Exceptions Committee approves the request for additional employment, the postdoctoral student shall sign a declaration of commitment to report to the Tax Authority about such additional employment and to pay tax accordingly. The authorization for further employment will be granted by the Graduate Studies Authority, after consultation with the supervisor and the Faculty Dean.