June 9, 2024

To the attention of:
Academic Faculty

Call for Applications – Institutional Postdoctoral Scholarship for 2024-2025 Academic Year

The Graduate Studies Authority-Bloom School for Graduate Studies will grant 26 institutional postdoctoral scholarships to postdoctoral students in the 2024-2025 academic year. The purpose of these scholarships is to enable postdoctoral students to devote most of their time to research and to create appropriate conditions that will enable them to complete the course within a normative period.

As a rule, the scholarships are intended for **new** postdoctoral students at the University of Haifa (see eligibility).

In exceptional cases only and subject to the budgetary possibilities, scholarships will be awarded to those who have received an institutional scholarship in 2023-2024 academic year and are continuing into the second year of the program - there is no automatic extension*.

* Requests for scholarship extension – The supervisor is required to submit a progress report and send it to Ms. Mor Arazi, Coordinator of the Postdoctoral Scholarships Section, at marazi@univ.haifa.ac.il

Scholarship period: one year only - 2024-2025 academic year.

Scholarship amount: **69,000 NIS**

Scholarship composition: 34,500 NIS will be funded by the Graduate Studies Authority-Bloom School and a matching of 34,500 NIS will be funded by the supervisor's research budget.

Eligibility

1. New candidates who will register to the upcoming 2024-2025 academic year as their first year of postdoctoral studies at the University of Haifa or postdoctoral students who were admitted in the second term of 2023-2024 academic year - from April 14, 2024.
2. Candidates must have completed their PhD studies at an academic Institution **other than** the University of Haifa.
3. Candidates who have officially been awarded their PhD degrees (signified by the date on their diploma) no earlier than October 1, 2020.
4. Candidates must submit their doctorate dissertation for evaluation no later than the date of submission of their application for this scholarship (Candidates who will not be entitled to PhD degree, will not be granted the scholarship).
5. Commitment of the Host supervisor to fund a matching scholarship of 34,500 NIS from his/her research budget.

Selection process

1. An institutional scholarship committee will review the candidates' data.
2. The Dean of Bloom School for Graduate Studies will approve the scholarship applications, taking into consideration the candidates' records, on a competitive basis, and subject to the institution's considerations and budget availability.
3. The scholarship committee will not review applications that fail to meet the above-mentioned eligibility terms.

Criteria for selection

1. Academic and research achievements.
2. Publications in refereed journals.
3. Recommendation letters.
4. Research proposal.

![University of Haifa logo]

אוניברסיטת חיפה
UNIVERSITY OF HAIFA
جامعة حيفا

הרשות ללימודים מתקדמים - בי"ס בלום
Graduate Studies Authority - Bloom School for Graduate Studies

Duties of the scholarship recipients towards the University of Haifa

1. A postdoctoral student receiving a full scholarship must dedicate most of his/her time and effort to research. In general, the postdoctoral scholarship recipient is not allowed to engage during this period in any additional job outside the institution. Notwithstanding the aforesaid, the postdoctoral student is allowed to be employed by the University for teaching positions that shall not exceed 10 weekly teaching hours, provided that it does not significantly affect the postdoctoral training. As well, the postdoctoral student could be employed by an institution other than the University of Haifa or by the University of Haifa in a non-teaching position upon approval of the Bloom School for Graduate Studies, provided that the extent of the position does not exceed 15 weekly hours and that it does not significantly affect the post-doctoral training. Employment authorization shall be granted by the Bloom School for Graduate Studies, after consultation with the supervisor.

2. In any scientific publication carried out during the post-doctoral training, it should be mentioned that the work was written in the framework of a post-doctoral fellowship at the University of Haifa.

3. Any request for termination of the post-doctoral training should be addressed in written form to Ms. Mor Arazi, Head of the Postdoctoral Scholarships Section, attached with a letter from the supervisor detailing the reasons for the termination. The notification shall be submitted one month before the date of departure. In this case, the student will pay the relative portion of the final payment and waive the balance of the scholarship payments.

4. Eligibility to this scholarship is contingent on the post-doctoral student's stay in Israel for the entire authorized training period.

5. Scholarship installments will be transferred to a personal Israeli bank account to be opened by the student once in Israel.

6. The Graduate Studies Authority reserves the right to receive from the postdoctoral student a scientific report at the end of the year of the postdoctoral studies.

Submission process

Candidates will submit their application using an online form.

For your attention: The process takes time. Please prepare in advance and do not wait until the last minute to apply.

In order to submit your application, you will have to register first as a postdoctoral candidate **(free of charge)** in the department of your planned supervisor at the University of Haifa for the upcoming academic year 2024-25:

Hebrew speakers can register directly on the Registration Department website: https://applicants.haifa.ac.il/adm/#/
Non-Hebrew speakers can register through the registration form, which will have to be sent back to their planned Postdoctoral Department and to the Registration Department at: mbarki@univ.haifa.ac.il

Once registered, the candidate may apply for the scholarship at the Online Scholarship System
To create a password, enter the Self Service Password System

The following documents and data need to be prepared in advance for uploading to the online system
Please fill out the online application form in English only.

1. Curriculum vitae and list of publications in the structured form only (also available in the online form).
2. A copy of I.D card/ Passport
3. A copy of the Ph.D. Diploma which contains date of eligibility and/or certificate of eligibility to a doctoral degree. Or: official confirmation of dissertation submission to final evaluation.
4. Grade transcripts for Bachelor's and Master's degrees
5. Signed scholarship recipient declaration (also available in the online form).
6. PhD dissertation abstract (no more than 350 words) – insert in the relevant field on the online form.
7. Postdoctoral research project (no more than 350 words) - insert in the relevant field on the online form.
8. Recommendations- Insert the personal details of your recommenders on the online form: Name; Family Name; up-to-date Email Address.
    A request for a letter of recommendation will be sent accordingly to the recommenders by the online system.
    Three letters of recommendation are required:

1. From the candidate's postdoctoral supervisor at the University of Haifa (ranked as a senior lecturer or above) – **the host supervisor will be requested to commit to finance the matching sum of 34,500 NIS in the recommendation online form sent to him/her by e-mail.**
2. From the candidate's Ph.D. supervisor.
3. From a senior faculty member from recognized academic institutions in Israel or abroad, who is familiar with the candidate and his/her research abilities (may be from the second Ph.D. supervisor).
    The online system will be accessible to supervisors for uploading their recommendations **until 01.08.2024**.

Emphases to candidates for filling in the scholarship application

1. **The last date for submission of applications is 1.8.2024 till 23:59.** After this date, the online form will be blocked and sending applications will not be possible.
2. It is not possible to upload complementary documents after the form has been submitted and the candidate received a confirmation. Candidate files with missing documents will not be reviewed, therefore it is advisable to be prepared in advance with every required document.
3. Upon completion of the online form, applicants need to press the "Submit" button. In response to this action, the applicant will receive an email confirmation for his/her submission. Not receiving an application confirmation means that the form has not been recorded in the online system and therefore the application will not be processed.
4. After the online form has been recorded, automatic email notifications will be sent to the applicant's recommenders for uploading their recommendations to the form. Upon uploading a recommendation, the recommender will receive a confirmation of receipt by email, and the candidate will be notified by email of the received recommendation.
5. Please note that the Graduate Studies Authority-Bloom School for Graduate Studies are publishing an additional call for applications for the Bloom Scholarship in parallel. Filling out the online application is designated for the institutional scholarship only. Candidates who wish to apply for the Bloom Scholarship should submit their application as instructed in the call for applications designated for the Bloom Scholarship.
6. Institutional scholarship recipients will not be eligible to additional scholarship funding from the Graduate Studies Authority-Bloom School.

    Should you have any questions, please contact Ms. Mor Arazi, Coordinator of the Postdoctoral Scholarships Section, at marazi@univ.haifa.ac.il

Best Regards,

Prof. Irit Akirav
Dean of Graduate studies and Head of Bloom Graduate School

Copy:
Prof. Ron Rubin, President
Prof. Gur Alroey, Rector
Mr. Sharon Zaid, Vice President and CEO
Ms. Anat Baron, Chief Financial Officer
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