

LETTER TO ALL GRADUATE STUDENTS (M.A. and Ph.D.)  
Re: Academic English Writing Course for M.A. and Ph.D. Students  
course number: 701.3001.a or b1

Dear Graduate Student,

Increasingly, professional academics need to be able to write in English for international communication. We are offering an advanced English course to enable M.A. and Ph.D. graduate students to write English abstracts, summaries, articles, proposals, and theses. Delivering an oral classroom presentation is also part of the course.

The course is offered each semester: once weekly for the whole group with additional tutorials during the week on academic materials in a student's specific field of study.

Scheduling depends on times and dates that students are free. Students who cannot attend the group sessions will be able to take the course as a combination of tutorials and Internet. Alternatively, students can take the course next semester instead.

If you wish to take the course, please send me the following information:

Name:

ID number:

telephone number(s)

e-mail address:

department and adviser:

field of interest:

Thank you for your cooperation.

Sincerely,

Bonnie Ben-Israel  
Tel: 828-8031 (or ext. 8031)  
Room 1002, Eshkol Tower  
[benisrael@univ.haifa.ac.il](mailto:benisrael@univ.haifa.ac.il)