November 4, 2018

**To the attention of:**

Faculty members

**Call for Proposals**

**Scholarships for Post-Doctoral Fellows Financed by the Council for Higher Education's Internationalization Project 2018-2019**

The University of Haifa received a grant from the Council for Higher Education/Planning and Budget Committee for the development of internationalization in the academic years 2018-2019 and 2019-2020. The grant amounts to 9.6 million NIS for two years. The funds from the grant will include scholarships for new international post-doctoral candidates, for whom the academic year 2018-2019 is the first year of their studies at the University of Haifa.

The International School and the Graduate Studies Authority are honored to invite faculty members to submit requests to invite post-doctoral candidates from around the world to the University of Haifa, based on this scholarship, with an emphasis on a clear expectation of developing excellence in research and scientific publications.

As stated, the scholarships are intended for new international students only, who meet the criteria appearing in the attached regulations of the Graduate Studies Authority.

**Grant Amount:**

Each scholarship will be awarded for one year with the option to extend for an additional year.

The scholarship will be in the amount of 69,000 NIS – 55,200 NIS funded by the Council for Higher Education and 13,800 NIS funded by a non-governmental research budget.

**Eligibility:**

* Doctoral candidates who have completed their studies at an accredited university abroad, and have a certificate of eligibility for the degree.
* Candidates who received a certificate of eligibility for the degree after October 1, 2014
* Candidates from abroad that have completed one year of post-doctoral training and request to extend the training period at the University of Haifa by one additional year

**Submission Process:**

The receiving faculty member will submit the signed forms and relevant documents by 1.12.2018 at 12pm to Ms. Oriane Steiner, Coordinator of the Vice-Provost's Office: [osteiner@univ.haifa.ac.il](mailto:osteiner@univ.haifa.ac.il)

* C.V in English (format attached)
* Scanned copy of PhD degree from abroad, which includes the date of completion (only for first year applicants)
* Recommendation letter from the receiving advisor. In the body of the letter, the receiving advisor must commit to cover half of the scholarship amount from non-governmental research budget
* Document declaring the consent of the Head of Department/School to receive the applicant for a Post-Doctoral Fellowship.
* Two recommendation letters from senior faculty from accredited universities/academic institutions abroad (only for first year applicants)
* Summary of candidate's research proposal for the fellowship period and the stages of training (up to 2 pages)
* Copy of applicant's scientific publications, if relevant
* Summary report of the first year (only for second year applicants)
* The committee will not review incomplete applications

**Selection Process:**

* An Academic Committee, headed by the Vice-Provost and Head of the International School, the Dean of Graduate Studies, and additional representatives according to the applications received, will review all scholarship applications and will approve them according to the institution's considerations and budgetary possibilities.
* Granting the scholarship is contingent upon budget approval of the supervisor's matching by the Research Authority
* Receiving faculty members will be notified by 1.1.2019

**Criteria for Selecting Candidates:**

* Academic and Research Accomplishments, reflected in C.V. and recommendation letters
* Publications in academic periodicals
* Recommendation Letters
* Research Proposal

**Obligations of Scholarship Recipient to the University of Haifa:**

* Completion of all research assignments within two years from beginning post-doctoral studies
* Submission of an annual scientific summary report by 1.8.2018
* In case of scholarship extension to a second year, submission of the scientific report by the extended submission date in the following year
* Recipients are not permitted to hold additional employment, whether paid or unpaid. In special circumstances, a request can be submitted for teaching assistant positions for a period of 2-8 hours per work, on the condition that it does not significantly disrupt the fellowship.
* To request approval from the Dean of the Graduate Studies Authority for any break in research. Such a request must include a letter from the advisor detailing the reasons for disruption/departure. The request will be submitted one month prior to the date of departure. The fellow will be required to return the relative portion of the grant and will waive the continuation of additional payments.

Sincerely,

Prof. Lily Orland-Barak Prof. Gad Barzilai

Dean of Graduate Studies Vice-Provost and Head of the International School

Copies:

Prof. Gustavo Mesch, Rector

Deans of Faculties

Dr. Sharon Link, Academic Secretary

Ms. Sigalit Rajuan, Head of Administration of the Graduate Studies Authority

Ms. Tsameret Zohar, Managing Director of the International School

Ms. Oriane Steiner, Committee Coordinator

Head of Administrations of academic units

Ms. Laurence Cohen-Amar, Coordinator of International Graduate Studies Programs, Graduate Studies Authority

Administrative Assistants to Head of Departments/Schools

Ms. Keren Hashimshony, Finance Director, International School

Ms. Hen Raveh, Economist, Finance Division